Graduate Instructions for Commencement – May 16, 2015

The Commencement ceremony for the Class of 2014 is scheduled for 1:00 p.m. on Saturday, May 16, at the Hult Center for the Performing Arts in Eugene, Oregon. The ceremony should conclude by 3:00 p.m. A reception in your honor will be held at the law school beginning at 3:30 p.m.

Seating for Commencement is open, except for those graduates who have requested guest disability seating. As a reminder, there is no charge for your guests to attend the Commencement ceremony, no limit on the number of guests, and tickets are not required.

You are encouraged to bring snacks with you to the Hult Ceremony. Once you arrive, you will not have an opportunity to leave the Hult Center for food until after the ceremony has concluded. Water will be available for you in The Studio.

Please note the following important times:

PRE-CEREMONY:
11:30 a.m. Graduates will assemble in The Studio of the Hult Center (east side of building) no later than 11:30 a.m. for robing. Volunteers will be available to assist you. Please do not enter the Hult Center through the Jacobs Gallery. You are welcome, even encouraged, to arrive before 11:30 in order to talk and celebrate with your fellow classmates. Once graduates are robed, there are a number of tasks we will need to accomplish in a relatively short period of time.

12:00 p.m. Graduates are seated alphabetically in The Studio. (Name cards will be on seats). You will be seated in The Studio in the same order in which you will be seated during the Commencement ceremony. The Commencement Marshals will work with you to verify the correct pronunciation of your names. The names of graduates not in attendance will not be called during the ceremony. Class pictures will also be taken for both the LLM and JD classes. Fingers crossed for good weather!

12:40 p.m. Final processional instructions. You may leave your cell phones, purses, jackets, etc. in The Studio, which will be locked during the ceremony. If you use your cell phone as a camera during the ceremony, please make sure that your phone is silenced (ringers and vibrate off) for the duration of the ceremony.

12:55 p.m. Marshals and Sherie will lead you (in alphabetical order) from The Studio, through the Hult Center Lobby, and into the Silva Hall Auditorium.

1:00 p.m. When the processional music begins graduates will proceed down the left-hand aisle toward the stage. You will be seated in the center rows at the front of the auditorium (in alphabetical order). Please do not leave empty seats for those graduates not in attendance.

The Commencement Marshals, Law School Registrar, and student members of the platform
party will wait at the bottom of the stairs for the rest of the platform party before making their way on stage. The remaining members of the platform party will follow the graduates into the Silva Hall. Graduates should remain standing until Dean Moffitt welcomes everyone and asks you to be seated.

*I am leaving out ceremony details through the awarding of the degrees.*

**AWARDING OF DEGREES:** You will be asked to stand as University interim President Scott Coltrane confers your degrees.

Dean Moffitt will then ask all graduates to be seated except those in the front row, who should make their way to the stage. Volunteers will assist you with this process. LLM degrees will be conferred first, followed by JD degrees.

As you approach the stage, wait for a volunteer to give you the "go ahead" to cross the stage. As the aisle clears, a volunteer will cue the next row of graduates to make their way to the aisle and line up. Only one row at a time should stand in order to avoid obstructing the audience’s view of the stage. Please remain seated except when it is time for your row to enter the aisle.

As your name is called, you will cross the stage, and shake the hand of Interim President Scott Coltrane and Dean Moffitt. Please face the audience at that time for a quick handshake photo with the Dean. You will receive a tube (yes, a tube) from Sherie and exit the stage via the steps. A volunteer will guide you from the stage. All concurrent degree students will be acknowledged as their names are called. If a graduate’s name is accidentally not called, please step to the right side of the stage and give the designated volunteer your name. The volunteer will inform the Marshals who will then call the omitted name.

Once all graduates have crossed the stage, the Marshals will address the students. Dean Moffitt will then adjourn the gathering to the reception.

A recessional will be played as the platform party and graduates exit the Silva Hall. Graduates will follow the platform party out of the Silva Hall. Graduates should exit the Silva Hall row by row. You can meet your guests in the Hult Center lobby following the ceremony.

**Regalia Return:** Please return robes to The Studio after the ceremony and before leaving the Hult Center.

Questions? Please contact Amy Greer at 541.346.1559 or alm@uoregon.edu or me at 541.346.3896 or nrc@uoregon.edu.

CONGRATULATIONS, YOU DID IT!!